Tarita Centre, Ronald Ngala Street, Eldoret 3rd Floor Room 004.

bngenyconsultancy@gmail.com

0729837296

AUSTRALIA POST- GRADUATE REQUIREMENTS

NB: Latest year 12 qualification be 2016

Must have a qualification of a Diploma from a recognized vocational & training institutes in the country.

Requirements:

- o IELTS -6.5
- PASSPORT
- KCPE CERTIFICATE & LEAVING CERTIFICATE
- KCSE CERTIFICATE& LEAVING CERTIFICATE
- o COLLEGE / UNIVERSITY CERTIFICATE
- o COLLEGE / UNIVERSITY TRANSCRIPTS
- LETTER OF COMPLETION FROM THE INSTITUTION
- o BIRTH CERTIFICATE
- Updated CV
- LETTER OF RECOMMENDATION- (Attachment letter / Internship letter /Commitment letter)

PROCESS AND BUDGET

1. Letter of Offer

Signing

Fee payment and OSHC- 1.1-1.4 Million

Issuance of COE

- Filling in the SOP Questionnaire
- Payment of Agency fee + SOP
- SOP Payment-5000
- AGENCY FEE-50000

Provide Financial documents

- BANK STATEMENT- 5.8-6.2 MILLION it will have to be a close relative (uncle, aunt, parent, siblings and grandparents)
- BANK LETTER
- o SOURCE OF FUNDS Business permits / Pay slips / Receipts / Company registration
- EVIDENCE OF RELATIONSHIP BETWEEN THE FINANCIAL SPONSOR AND THE STUDENT (Birth Certificate / Marriage Certificate)
- TAX COMPLIANCE OF THE SPONSOR
- o IDENTIFICATION DOCUMENT OF THE SPONSOR ID / Birth Certificate
- AFFIDAVIT OF SUPPORT FROM THE SPONSOR

SOURCE OF FUNDS TO THE FAMILY AND FAMILY ASSETS- LOG BOOKS/AGREMENTS/TITLE DEEDS/PAY SLIPS/ COMPANY REGISTRATIONS/ BUSINESS PERMITS.

2. Creation of Immigration Account

Providing Additional Documents –

Letter from the local church
Letter from the Chief's office
Sibling's birth certificates
Workshop/seminars/conferences Certificates
Names of your family members / Dates of birth/ relationship to you
Family business if any — Registration of business and permits
Personal contacts — phone number & Email address

3. VISA PROCESS

Visa application fee – 150,000 Medicals booking – 25-28K Biometrics booking – 3700

4. VACCINATIONS

Yellow fever vaccination at the county offices -3300 Polio vaccinations at the county offices -1000 COVID vaccinations at the county offices - Free

5. VISA GRANTED

Flight ticket -250,000Upkeep -100-200K

BNG'ENY CONSULTANCY LIMITED Tarita Centre, Ronald Ngala Street, Eldoret 3rd Floor Room 004.

bngenyconsultancy@gmail.com

0729837296

AUSTRALIA UNDERGRADUATE(CERTIFICATE&DIPLOMA)

NB: Clients Age limit – latest year 12 qualification (latest 2021 for vocational and Training institutes' applicant

Requirements:

- IELTS (English test) is compulsory 6.0
- PASSPORT
- o KCPE CERTIFICATE & PRIMARY LEAVING CERTIFICATE
- KCSE CERTIFICATE & SECONDARY LEAVING CERTIFICATE
- o COLLEGE / UNIVERSITY CERTIFICATE
- o COLLEGE / UNIVERSITY TRANSCRIPTS
- LETTER OF COMPLETION FROM THE INSTITUTION
- BIRTH CERTIFICATE
- o PERSONAL KRA Pin
- Updated CV
- LETTER OF RECOMMENDATION- (Attachment letter / Internship letter /Commitment letter)

PROCESS AND BUDGET

- 1. Conditional Letter of Offer Form (CLOO)
 - Sign CLOO
- 2. Full Letter of Offer Form (FLOO)

Sign FLOO

Fee payment – Ranging between 300,000 to 400,000

3. C.O.E Granted

FULL AGENCY AND SOP PAYMENT- 55,000

4. Creation of Immigration Account

Providing Additional Documents –

Letter from the local church Letter from the Chief's office

Sibling's birth certificates

Workshop/seminars/conferences Certificates

Names of your family members / Dates of birth/ relationship to you

Family business if any – Registration of business and permits

Personal contacts – phone number & Email address

Providing Financial documents

- o BANK STATEMENT- 4.2 MILION AND ABOVE it will have to be a close relative (uncle, aunt, parent, sibling and grandparents)
- o BANK LETTER
- o SOURCE OF FUNDS Business permits / Pay slips / Receipts / Company registration
- EVIDENCE OF RELATIONSHIP BETWEEN THE FINANCIAL SPONSOR AND THE STUDENT (Birth Certificate / Marriage Certificate)
- o TAX COMPLIANCE OF THE SPONSOR KRA Pin
- o IDENTIFICATION DOCUMENT OF THE SPONSOR ID / Birth Certificate
- AFFIDAVIT OF SUPPORT FROM THE SPONSOR
- o PARENTS M-PESA STATEMENT SUMMARY (6 MONTHS)
- STUDENT M-PESA STATEMENT SUMMARY (6 MONTHS)
- SOURCE OF FUNDS TO THE FAMILY AND FAMILY ASSETS- LOG BOOKS/AGREMENTS/TITLE DEEDS/PAY SLIPS/ COMPANY REGISTRATIONS/ BUSINESS PERMITS.

5. VISA PROCESS

Visa application fee – 150,000 Medicals booking – 25,000 -28,000 Biometrics booking – 3500-5500

6. VACCINATIONS

Yellow fever vaccination at the county offices – 3300 Polio vaccinations at the county offices – 1000 COVID vaccinations at the county offices – Free

7. VISA GRANTED

Flight ticket – Approximately 250,000 Upkeep – Approximately 100-200k

BNG'ENY CONSULTANCY LIMITED Tarita Centre, Ronald Ngala Street, Eldoret 3rd Floor Room 004.

bngenyconsultancy@gmail.com 0729837296

CANADA MASTERS/DEGREE

APPLICATION FEE: 10,000-22,000

REQUIREMENTS:

- o IELTS SCORE- 6.5
- o DUOLINGO 120
- o PTE -61
- o PASSPORT
- KCPE CERTIFICATE & PRIMARY LEAVING CERTIFICATE
- KCSE CERTIFICATE & SECONDARY LEAVING CERTIFICATE
- o COLLEGE / UNIVERSITY CERTIFICATE
- o COLLEGE / UNIVERSITY TRANSCRIPTS
- LETTER OF COMPLETION FROM THE INSTITUTION
- o BIRTH CERTIFICATE
- o PERSONAL KRA Pin
- o Updated CV
- LETTER OF RECOMMENDATION- (Attachment letter / Internship letter /Commitment letter)

PROCESS AND BUDGET

- 1. Letter of Offer (LOA)
- 2. Commitment Fee payment Ranging between 50,000-150,000
- 3. VISA PROCESS
- 4. PAYMENT OF FIRST FEE DEPOSIT Ranging between 400,000 800,000
- 5. FULL LETTER OF ACCEPTANCE (FULL FLOA)
- 6. FULL AGENCY FEE AND SOP PAYMENT- 55,000
- 7. VISA PROCESS

Visa Fee – 15,000

BIOMETRICS - 9200

MEDICAL CHECK UP – 42,000

8. VISA GRANTED

VACCINATION - 6,000

Yellow Fever

Polio

COVID 19

9. PLANE TICKET – 100-180K

Tarita Centre, Ronald Ngala Street, Eldoret.

bngenyconsultancy@gmail.com

0729837296

GERMANY PROCESS AND BUDGET.

Requirements: Documents for Enrollment

NOTE: YOU DON'T NEED TO KNOW THE GERMAN LANGUAGE TO COMMUNICATE OR STUDY IN GERMANY, ENGLISH IS THE MEDIUM OF COMMUNICATION AND INSTRUCTION IN UNIVERSITIES AND COLLEGES.

Requirements: Documents for Enrollment:

- o IELTS Academics (6.0, 6.5, 7.0)
- o TOEFL 80-90
- o DUOLINGO 115-120
- o PTE Academics (UG- 51-60, PG- 57-67)
- o PASSPORT
- KCPE CERTIFICATE & PRIMARY LEAVING CERTIFICATE
- KCSE CERTIFICATE & SECONDARY LEAVING CERTIFICATE
- o COLLEGE / UNIVERSITY CERTIFICATE
- COLLEGE / UNIVERSITY TRANSCRIPTS
- LETTER OF COMPLETION FROM THE INSTITUTION
- BIRTH CERTIFICATE
- o PERSONAL KRA Pin
- Updated CV
- LETTER OF RECOMMENDATION- (Attachment letter / Internship letter /Commitment letter)
- o Submit official documents and **notarized** copies of academic qualifications.
- Letter of acceptance from university.
- Proof of statutory health insurance
- o German university entrance qualifications.

PROCESS AND BUDGET

- 1. Confirmation of admission
- 2. Conditional admission

Fee payment – Ranging between 240,000 – 560,000

FULL AGENCY AND SOP PAYMENT- 55,000

3. Creation of Immigration Account

Visa Application Documents –

- Visa application form
- Valid passport
- Two photocopies of your passport
- Birth certificate
- Marriage certificate (if applicable)
- Child's birth certificate
- Three recent passport photographs.
- Photocopies of previous German residence titles if applicable

Providing Financial documents

- BLOCKED BANK ACCOUNT- 1.7-2M (Additional charges for bank account opening)
- You are only allowed to withdraw a minimum of Kshs. 147,219 per month from the blocked account.
- Sufficient proof of your parent's income records and financial assets.
- Scholarship awarding certificate if any.
- Letter of commitment by German resident- who can cover your expenses during your study.
- Bank guarantee issued by recognized bank.

4. VISA PROCESS

Visa application fee:

• Kshs. 11,000 – 15,000

5. VACCINATIONS:

Yellow fever vaccination at the county offices – 3300 Polio vaccinations at the county offices – 1000 COVID vaccinations at the county offices – Free

6. VISA GRANTED

Flight ticket – Kshs. 103,305

NOTE: You can bring your family to German if you have a student visa, but you need to have residence permit and be married – spouse and children under 16yrs, apply for family reunification visa.

Tarita Centre, Ronald Ngala Street, Eldoret

3rd Floor Room 004

bngenyconsultancy@gmail.com

0729837296

IRELAND DEGREE / MASTERS.

Requirements:

- o IELTS 6.5
- o PASSPORT
- PASSPORT SIZED COLOUR PHOTOGRAPHS
- KCPE CERTIFICATE & PRIMARY LEAVING CERTIFICATE
- KCSE CERTIFICATE & SECONDARY LEAVING CERTIFICATE
- COLLEGE / UNIVERSITY CERTIFICATE
- COLLEGE / UNIVERSITY TRANSCRIPTS
- LETTER OF COMPLETION FROM INSTITUTION
- o BIRTH CERTIFICATE
- UPDATED CV
- LETTER OF RECOMMENDATION
- EVIDENCE OF PRIVATE MEDICAL INSURANCE

PROCESS AND BUDGET:

- 1. Letter of Acceptance
 - Accept enrollment (meeting deadlines)
 - Signing
 - Filling in the SOP questionnaire
 - Fee payment- 1.4 M to 2.9 M Per year.
 - FULL AGENCY FEE AND SOP PAYMENT- 55,000

CREATION OF IMMIGRATION ACCOUNT:

Providing additional documents;

- Letter from the church
- Letter from the chief
- Siblings birth certificate
- Workshops/ seminars /conference certificates
- Names of your family members/ dates of birth/relationship to you, family business if any, registration of business permits.
- Personal contacts phone number and email address.

Financial documents:

- BANK STATEMENT- 2 MILLION —For the past 6 months, it should be from a relative up to third party.
- BANK LETTER
- SOURCE OF FUNDS- Business permits/ pay slips/receipts/ company registration.
- EVIDENCE OF RELATIONSHIP BETWEEN THE SPONSOR AND THE STUDENT (Birth certificate /ID /marriage certificate).
- TAX COMPLIANCE OF THE SPONSOR- KRA pin.
- IDENTIFICATION DOCUMENTS OF THE SPONSOR.
- AFFIDAVIT OF SUPPORT OF THE SPONSOR
- SOURCE OF FUNDS TO THE FAMILY AND FAMILY ASSETS Log books / Agreements/ Title deeds/ pay slips/ Company registrations/ Business permits.

VISA PROCESS:

- Visa application fee- 18,000
- MEDICAL INSURANCE-16,000-20,000

VACCINATIONS:

- Yellow fever vaccination at the county offices- 3300
- Polio vaccinations at the county offices 1000
- COVID vaccinations at the county offices free

VISA GRANTED

- FLIGHT TICKET- Approximately -110,000
- UPKEEP- Approximately 100k

Tarita Centre, Ronald Ngala Street, Eldoret

3rd Floor Room 004.

bngenyconsultancy@gmail.com

0729837296

LUXEMBOURG PROCESS AND BUDGET:

Requirements:

- IELTS 5.5-6.5
- TOEFL -87-100
- PASSPORT
- ACADEMIC TRANSCRIPTS
- POLICE CLEARANCE CERTIFICATE
- PASSPORT PHOTOS
- LETTERS OF RECOMMENDATION
- BIRTH CERTIFICATE
- UPDATED CV(detailed)
- HEALTH INSURANCE
- HOUSING (student accommodation/rented apartments)
- MEDICAL CERTIFICATE
- TRAVEL ITINERARY

PROCESS AND BUDGET:

- 1. Admission letter from institution
- 2. Fee payment-400-800 euros.
 - Signing
 - Filling in the SOP Questionnaire
 - FULL AGENCY FEE AND SOP PAYMENT- 55,000
- 3. Application fee- 50 euros per application.

Provide Financial documents:

- Bank statement last 3 to 6 months (No fixed amount but it should cover; accommodation, meals, internal travels, and emergencies.)
- Financial proof- 540 Euros per month.
- Sponsors documents (ID, birth certificate passport or driver's license).
- Tax compliance of the sponsor.

- Financial certification form completed by the sponsor.
- Affidavit of support from the sponsor.

VISA PROCESS:

• Visa application fee – 12,000

VACCINATIONS:

- Yellow vaccination at the county offices- 3300
- Polio vaccinations at the county offices 1000
- COVID vaccinations at the county offices Free

BNG'ENY CONSULTANCY LIMITED Tarita Centre, Ronald Ngala Street, Eldoret 3rd Floor Room 004.

bngenyconsultancy@gmail.com 0729837296

MALTA REQUIREMENTS;

Requirements:

- IELTS (English test) is compulsory 6.0
- o PASSPORT
- KCPE CERTIFICATE & PRIMARY LEAVING CERTIFICATE
- KCSE CERTIFICATE & SECONDARY LEAVING CERTIFICATE
- o COLLEGE / UNIVERSITY CERTIFICATE
- COLLEGE / UNIVERSITY TRANSCRIPTS
- LETTER OF COMPLETION FROM THE INSTITUTION
- o BIRTH CERTIFICATE
- o PERSONAL KRA Pin
- Updated CV
- LETTER OF RECOMMENDATION- (Attachment letter / Internship letter /Commitment letter)
- APPLICATION FORM
- PASSPORT SIZE PHOTOGRAPHS.
- TRAVEL MEDICAL INSURANCE 15.000-30.000

PROCESS AND BUDGET

- Conditional Letter of Offer Form (CLOO) Sign CLOO
- 2. Full Letter of Offer Form (FLOO)

Sign FLOO

Fee payment – Ranging between 750-900k/ year.

3. C.O.E Granted

FULL AGENCY AND SOP PAYMENT- 55,000

Providing Financial documents;

- BANK STATEMENT- 2 MILION AND ABOVE it will have to be a close relative (uncle, aunt, parent, sibling and grandparents)
- BANK LETTER
- o SOURCE OF FUNDS Business permits / Pay slips / Receipts / Company registration
- EVIDENCE OF RELATIONSHIP BETWEEN THE FINANCIAL SPONSOR AND THE STUDENT (Birth Certificate / Marriage Certificate)
- TAX COMPLIANCE OF THE SPONSOR KRA Pin

- o IDENTIFICATION DOCUMENT OF THE SPONSOR ID / Birth Certificate
- o AFFIDAVIT OF SUPPORT FROM THE SPONSOR
- o PARENTS M-PESA STATEMENT SUMMARY (6 MONTHS)
- o STUDENT M-PESA STATEMENT SUMMARY (6 MONTHS)
- SOURCE OF FUNDS TO THE FAMILY AND FAMILY ASSETS- LOG BOOKS/AGREMENTS/TITLE DEEDS/PAY SLIPS/ COMPANY REGISTRATIONS/ BUSINESS PERMITS.

4. VISA PROCESS

Visa application fee – 15000- 22,000 Medicals booking – Biometrics booking –

5. VACCINATIONS

Yellow fever vaccination at the county offices – 3300 Polio vaccinations at the county offices – 1000 COVID vaccinations at the county offices – Free

6. VISA GRANTED

Flight ticket – Approximately 70 -120k Upkeep – Approximately 100-200k

Tarita Centre, Ronald Ngala Street, Eldoret

3rd Floor Room 004.

Bngenyconsultancy@gmail.com

0729837296.

NEW ZEALAND PROCESS AND BUDGET;

REQUIREMENTS: Documents for Enrollment

- PASSPORT
- IELTS 6.5
- KCPE CERTIFICATES &PRIMARY LEAVING CERTIFICATE
- KCSE CERTIFICATES & SECONDARY LEAVING CERTIFICATE
- COLLEGE/UNIVERSITY CERTIFICATES
- COLLEGE/UNIVERSITY TRANSCRIPTS
- LETTER OF COMPLETION FROM THE INSTITUTION
- BIRTH CERTIFICATE
- PERSONAL KRA PIN
- UPDATED CV
- LETTER OF RECOMMENDATION (Attachment letter/ internship letter/commitment letter)
- PASSPORT PHOTOGRAPHS.
- POLICE CLEARANCE

BUDGET AND PROCESS

- Letter of offer from education provider
 - -Signing
 - Fee payment- NZD20000
 - Filling in the SOP questionnaire
 - FULL AGENCY FEE AND SOP PAYMENT- 55,000

2. CREATION OF IMMIGRATION ACCOUNT:

Providing Additional documents;

- Letter from church
- Letter from chief
- Siblings birth certificates
- Workshops/seminars/conferences certificates
- Names of your members / dates of birth/relationship to you, family business if anyregistration of business and permits.
- Personal contacts- phone number and email address

3. FINANCIAL DOCUMENTS

- Bank Statement-Same as 1st year deposit or more (2.1 Million and above)- should be a relative be able to prove relationship.
- Affidavit of support from sponsor
- Financial undertaking form/s (if more than one sponsor)
- Authorization letter from sponsor
- Education loans- sanction letter
- Fixed deposits- letter from bank
- Evidence of income and source of income of parents- LOG books/Agreements/Title deeds/Pay slips/Company registration/Business permits.
- Identification documents of sponsor- ID/Birth certificate
- Tax Compliance of sponsor- KRA Pin

4. VISA PROCESS

- Visa application fee- Kshs. 38,500- 43400
- Medical 26,800 35,800
- Biometrics 7,600

5. VACCINATIONS:

- Yellow fever vaccinations at the county offices 3,300
- Polio vaccinations at the county offices 1,000
- COVID vaccinations at the county offices- free

6. VISA GRANTED:

- Flight ticket 200,000 and above
- Upkeep- 100,000 to 200,000.

BNG'NY CONSULTANCY

bngenyconsultancy@gmail.com

0729837296

POLAND PROCESS AND BUDGET;

Requirements:

- IELTS- 6.0-6.5
- TOEFL- 79
- PASSPORT
- TWO PASSPORT SIZED PHOTOS
- KCPE CERTIFICATE/PRIMARY LEAVING CERTIFICATE
- KCSE CERTIFICATE/SECONDARY LEAVING CERTIFICATE
- COLLEGE /UNIVERSITY TRANCRIPTS
- COLLEGE/UNIVERSITY CERTIFICATES
- BIRTH CERTIFICATE & ID(Mandatory)
- LETTER OF RECOMMENDATION
- PROOF OF ACCOMODATION
- UPDATED CV
- TB &HEPATITIS A&B (Mandatory)
- POLAND VISA APPLICATION FORM.
- PRIVATE HEALTH INSURANCE
- COVER LETTER

PROCESS AND BUDGET

- 1. Letter of Acceptance;
 - Signing
 - Tuition fee payment -485,000/ YEAR
 - FULL AGENCY FEE AND SOP-55,000
- 2. Bank statement- 1.8 MILLION, for the past 6 months
- 3. Bank letter
- 4. Proof of sufficient funds
- 5. Tax compliance of the sponsor
- 6. Identification documents of the sponsor- ID/Birth certificate
- 7. Affidavit of support from the sponsor.

VISA PROCESS:

- Visa application fee 11,600
- Medical booking -

• Biometrics – 11,300

VACCINATIONS

- Yellow fever vaccination at the county offices- 3300
- Polio vaccinations at the county offices -1000
- COVID vaccinations at the county offices free.

VISA GRANTED:

- Flight ticket 110,500
- Upkeep 100,000

Requirements for BNC COOPERATION LTD

For the systems of the following sub companies of BNC, there are requirements you need to put in place.

Paybill for payments collection

- Phone world (domain, security money, email and sms services)
- Hotel booking (domain, security money)
- Travel n adventures (domain, email services)
- Bnb and accommodation (domain, security money, email services)
- Apparel and lifestyle (domain, security money, emailing services)
- Errands/service provision (domain, security money)

Bngeny academy

- 1. Subjects for all courses (for grading, timetable, attendance etc)
- 2. Fee types and amount eg admission fee =1000, ID card fee= 500, tution fee 20,000 among others
- 3. All staffs who will be running the school and their positions
- 4. Below are core features of the school management system, tell me what should be added

Tarita Centre, Ronald Ngala Street, Eldoret 3rd Floor 004

bngenyconsultancy@gmail.com 0729837296

UNITED KINGDOM (UK) MASTERS/DEGREE

Requirements:

- PASSPORT
- IELTS 6.0-7
- o UKIV
- KCPE CERTIFICATE & PRIMARY LEAVING CERTIFICATE.
- o KCSE CERTIFICATE & SECONDARY LEAVING CERTIFICATE
- o COLLEGE / UNIVERSITY CERTIFICATE
- o COLLEGE / UNIVERSITY TRANSCRIPTS
- LETTER OF COMPLETION FROM THE INSTITUTION
- BIRTH CERTIFICATE
- o PERSONAL KRA Pin
- Updated CV
- LETTER OF RECOMMENDATION- (Attachment letter / Internship letter / Commitment letter)
- o IELTS, PTE TOEFL- Qualifications (some institutions> KCSE C+)
- UNDERGRADUATE KCSE (Minimum grade C+)

PROCESS AND BUDGET

- 1. Course selection and Application 2 to 3 weeks
- 2. Conditional offer letter
- 3. Meet conditions
- 4. Unconditional offer letter
- 5. Pay tuition fee deposit (some schools require 50% of the total fee)
- 6. FULL AGENCY FEE AND SOP PAYMENT- 53,000
- 7. Pre- Confirmation of Acceptance for studies(pre-CAS)
- 8. Confirmation of Acceptance for studies (CAS)
- 9. Medical Examination (Kshs. 14,500- T.B)
- 10. Visa process (Kshs.94,000)
- 11. Health insurance- (Kshs. 200,000 400,000)
- 12. Biometrics Appointment-m (Kshs. 6,000)
- 13. Visa issued After one week

- 14. Travel booking -(90 150k)
- 15. Upkeep -3 months (200,000)
- 16. Payment of Rent (3 months)

17. <u>VACCINATIONS</u>

Yellow fever vaccination at the county offices -3300 Polio vaccinations at the county offices -1000 COVID vaccinations at the county offices - Free

NB: BANK STATEMENT DEPENDS WITH SCHOOLS

Financial documents:

- CLOSED BANK STATEMENT 5M.
- o BANK LETTER
- o SOURCE OF FUNDS Business permits / Pay slips / Receipts / Company registration
- EVIDENCE OF RELATIONSHIP BETWEEN THE FINANCIAL SPONSOR AND THE STUDENT (Birth Certificate / Marriage Certificate)
- o TAX COMPLIANCE OF THE SPONSOR KRA Pin
- o IDENTIFICATION DOCUMENT OF THE SPONSOR ID / Birth Certificate
- o AFFIDAVIT OF SUPPORT FROM THE SPONSOR
- o PARENTS M-PESA STATEMENT SUMMARY (6 MONTHS)
- o STUDENT M-PESA STATEMENT SUMMARY (6 MONTHS)
- SOURCE OF FUNDS TO THE FAMILY AND FAMILY ASSETS- LOG BOOKS/AGREMENTS/TITLE DEEDS/PAY SLIPS/ COMPANY REGISTRATIONS/ BUSINESS PERMITS.